# Account Opening Form For Middle East Clients For Individual (For Mutual Funds)

Date
Customer ID ID (For Office Use) TS2#
For assistance in filling out this form, speak with our Customer Care executive at +9221-35622781 for UBL Funds & or email at customercare@ublfunds.com. You can submit the form to your nearest UBL Fund Managers Investment Center, designated UBL Branches or authorized distributor outlets. You can also courier the form to: UBL Fund Managers - Operations Office, 4th Floor, STSM Building, Beaumont Road, Civil Lines. Karachi, Pakistan.
General Instructions & Guidelines /
1) Fill the form in block letters and in legible handwriting to avoid errors in application processing. 2) Fill the form by yourself or get it filled in your presence. Do not sign and / or submit blank form. 3) If any alteration is made, a countersign is mandatory. 4) Application incomplete in any respect and / or not accompanied by required documents are liable to be hold or rejected until complete requirements are fulfilled. 5) Payment shall be made in the form of Remittance b. It should be the responsibility of the applicant to pay all charges and taxes in relation to the units purchased by him/her 6) Applications by foreign nationals and nonresident individuals shall be accepted subject to existing laws provided that the subscription amount is paid by means of a remittance through banking channels or through means permitted by the State Bank of Pakistan (SBP) 7) Front-end load (charges) will be applicable on investment as per Constitutive Documents of the Fund(s) 8) Exchange Rate Risk will be borne by the Investor
Document Checklist
Before submitting this form, make sure the following documents are attached. If one or more of the documents are missing, your application may be declined or processed with a delay. In case of Zakat Exemption, Zakat Affidavit shall be provided for Principal and all joint Unit Holders. If not submitted ', Zakat will be deducted at the time of encashment.
For individuals / Sole Proprietorships         Copy of CNIC/NICOP/Passport       Business / Employeement proof       Zakat Affidavit (in case of exemption)         W-9 Form (If U.S. Person)       W-8 form (If non U.S. Account)       Copy of swift / transfer slip       W-9 Form (for joint account holder)         W-8 form for joint account holder       W-8 form for joint account holder       W-9 Form (for joint account holder)
CNIC/NICOP/Passport (s) of the authorized signatory officer(s)       List of Authorized Signatory with Specimen Signature         Copy of CNIC/NICOP/Passport of Authorized Signatory       W-8 form (If non U.S. Account)         Latest Audited Financial Statements       List of Authorized Signatory
Note: All of the above documents must be valid on date of submission of this form.
1) Principal Unit Holder Details (Mandatory)         Mr.       Ms.         O       O         (Please write name as per identity document in block letters)
Father       Husband         O       O         Image: Contract of the state of the sta
CNIC No NICOP No ARC No POC No Passport No
CNIC/ID/ Passport issuance Date
CNIC/ID/ Passport Expiry Date Gender Male Female
Date of Birth       Country of Birth
Religion       Zakat Deduction       Yes       No (In case of No, please submit zakat Affidavit)
Nationality     Do you have Other Nationalities?(If Yes Please Disclose all Nationalities)
Nationality 2      Image: Country of Residence

Version 3 effective from 20th Sept, 2021

Do you hold U.S. Permanent Resident Card (Green Card)?       Yes       No       Standing instructions tran         Are you a U.S. Resident       Yes       No       A	nsfer funds to an account maintained in USA. () Yes () No Are you registered in the US as a tax payer? () Yes () No
If you have stayed in U.S. for more than 183 days in a U.S. tax year, please submit W9 Form in original Mailing Address	
O     O     O       Block     Street     Mohallah	
Post Office / Village	
Nearest Landmark	District / Tehsil
City	
Country	
E-mail*	
Alternate E-mail	
Residence Phone	
Office Phone	
Mobile	
If applicant is minor	
Guardian Name	
Guardian 's Father/Husband Name	
Relation	
CNIC No NICOP No ARC No POC No Passport No	
CNIC/ID/ Passport issuance Date	Date of Birth
CNIC/ID/ Passport Expiry Date	

Disclaimer: Make sure that provided email address is correct, active and pertinent (i.e email account being operated by you) as the same email address may be used by UBL Funds to contact you for update investment information and VAS (value added services). This email address may also be used to access your investment information and execute transaction including redemption, conversion & update profile Information etc.UBL Funds will not be held responsible for any potential misuse of the email.

### Joint Unit Holders Details (Mandatory)

Name (Mr. O Ms. O Mrs. O)
Father/Husband Name
CNIC No NICOP No ARC No POC No Passport No
CNIC/ID/ Passport issuance Date
CNIC/ID/ Passport Expiry Date
Father/Husband Name
CNIC No NICOP No ARC No POC No Passport No
CNIC/ID/ Passport Expiry Date
Name (Mr. ) Ms. ) Mrs. ))
CNIC No NICOP No ARC No POC No Passport No
CNIC/ID/ Passport issuance Date
CNIC/ID/ Passport Expiry Date
Please provide copy of CNIC(s), Know Your Customer (KYC), FATCA Compliance information CRS form of Joint Holder(s) in the specified form.
3 Account Operating Instructions (Mandatory)
Tick (~) any one option       Principal Unit Holder       All Joint Holders       Either or Survivor       Other       Other       Image: Survivor
4 Bank Account Details of Principal Unit Holder Mandatory) /
Bank Account Details (atleast one) of Principal Unit Holder Mandatory) /
Bank Account number / IBAN
Bank Name Branch Code
Bank Address         Image: Communication of the communicatio

5 Knov	w Your Customer (KYC) (Man	datory)			
Please provide t	he following details pursuant to	> Anti-Money Laundering & CF	T Regulations, 2	020 issued by the Secu	rities & Exchange Commission of Pakistan
Profession:					
O Service/Sala	ried O Self-employed	Retired	House wife	Student	
O Other:		Relationship with pers	on on whom de	ependent upon	
Note: In case of	Housewife, Student and Othe	rs, if dependent on any other	r person, then	kindly fill relevant in	formation for that person.
Source(s) of Inve	estments (the principal unit h	older or on whom dependent	t upon)		
(select atleast on	e / more than one if applicable)				
<ul><li>◯ Salary</li></ul>	O Business Income	O Foreign Remitt	tance(s)	Stocks / Invest	ments / liquid asset as per tax return
Gift	O Inheritance	Sale of proper	rty	Agriculture	O Other
Approximate anr	nual income: Rs				
For Sole Propriet	tor(s) / Business Income Inves	stors (Principal unit holder o	r On whom de	pendent upon)	
Geographies Invo	olved				
O Domestic	🔿 Ex - FATA	International (mention co	ountries)		
$\bigcirc$	parties dealing with	i ii			
Individual	NPO/Trust	O Business Other	r		
Expected Annual	I Investment (Maximum): Rs	0			
•					
Your majority of	transactions will be carried o	ut through O Physical	0	Online	
Your expected N	lo. of monthly investment tra	insactions: 0 -5 6	- 10 011 -	15 More than 1	5
Your expected N	lo. of monthly redemption trar	nsactions: 0 -5 6	- 10 011 -	15 More than 1	5
Your purpose of	investment:	Growth Savings (	Regular Inc	ome OCash Manag	jement
o you Belong to	these professions O Lawy	ver O <sup>Notary</sup> public	Real Es	tate Dealer 🔵 Fo	oreign exchange dealer
	O Tax a	dvisor/Accountant	🔵 Gem & J	ewelery Dealers	
re you a politically	exposed person		◯ Yes	🔿 No	
	State or of government, senior p party officials, Senior manageme				above, Senior executive of state owned corporation
re you a family me	ember or close associate of an	y Politically exposed person?	◯ Yes	◯ No	
lease mark if yes	s to any of above two questic	ons.		O Foreign	
as any financial ins	stitution refused to open your ac	xcount?	◯ Yes	🔿 No	
o you have any lin	ks to offshore tax haven countri	es?	🔵 Yes	🔘 No	

#### **Risk Profiling Assessment**

#### It is likely that I will withdraw my investment I.

- а Within one year
- Between 1 to 2 years b
- Between 2 to 5 years С
- Not before 5 years d
- II. Experience of Investing
- I have no experience of investing in capital markets, stocks and bonds а
- I have experience of investing in capital markets, stocks and bonds b

#### III. To seek high retruns I can take:

- Very Low risk а
- b Low risk
- С Moderate risk
- Medium risk d
- High risk е

#### IV. The investment amount is:

- а An insignificant part of my investable income
- A signifcant part of my investable income b
- A substantial part of my investable income С

#### Total Score (I + II + III + IV)

80
100
8
12
16

Score	Category of CIS/Plan	Risk Profile	Risk of Principle Erosion
>= 61 the risk is	Money Market Funds with no exposure in Corporate Commercial Papers	Very Low	Principal at Very Low Risk
> 61 but =< 83 the risk is	Money Market Funds with exposure in Corporate Commercial Papers, Capital Protected Funds(non-equity), Income funds with investments/placements in 'AA' or above rated banks/DFIs, investments in Govt. Securities or Govt. backed Sukuks. Weighted average duration of portfolio of securities shall not exceed six (6) months	Low	Principal at Low Risk
>83 but =< 105 the risk is	Income Funds with investment in 'A' & above rated Banks, 'AA' rated Corporate debt securities, MTS and spread transcations. Weighted average duration of portfolio of securities shall not exceed two (2) years	Moderate	Principal at Moderate Risk
> 105 but= <127 the risk is	CPPI strategy Based Funds, Income Funds (where investment is made in fixed rate instruments or below 'A' rated Banks or corporate sukuks or bonds, spread transactions, Asset Allocation and Balanced Funds (with equity exposure up to 50% mandate)	Medium	Principal at Medium Risk
>127 the risk is	Equity Funds, Asset Allocation (with 0 - 100% Equity exposure mandate) and Balanced Funds (with 30 - 70% Equity exposure High Principal at high risk mandate), Commodity Funds, Index Trakker Funds and Sector Specific Equity related Funds	High	Principal at High Risk

#### Tick the appropriate Box (select one per question)



12 16	8	
16	12	
	16	

Disclaimer: I/we hereby declare that I have read understand and completed this entire risk profiling assessment questionnaire on my own. I understand that this questionnaire only help me in assessing my / our risk appetite based on the information provided by me and I have the sole right & discretion to choose thee investment scheme/plan as I / we deem fit which may be different as compared to my / our risk profile. I am aware that my financial needs may change over the time depending on my / our personal situation and objectives.

د تتبر داری: میں/ ہم اس فارم کے ذریعیداعلان کرتا ہوں کدمیں نے اس رسک پر دفائل کی شخیص کے سوالنا ہے کوخود ہی پڑھا، ہمجھااورا سے کمل کیا ہے۔ میں سمجھتا ہوں کدید سوالنامہ صرف میر کاطرف سے فراہم کردہ معلومات ک بنیاد پرخطرات کی نوعیت کا اندازہ کرنے میں مددکرتا ہے اوراس میں سرمایے کاری اسمیم / پلان کا انتخاب کرنے کا مطلق حق میر / ہمارے پائ ہے جیسیا بھی مجھے / ہتمیں مناسب کے ،اگرچہ یہ میر – / ہمارے رسک پروفائل کے مقابلے میں نتلف ہوسکتاہے۔ میں/ہم اس بات سے باخبر ہوں کہ میری /ہماری ذاتی صورتحال اور مقصد کے لحاظ ہے وقت کے ساتھ ساتھ میری /ہماری مالی ضروریات تبدیل ہوکتی ہیں۔



### Fund Category and Risk Profile Fund Name / CIS Category Investment Amount Front End Load (One time cost\*) **Money Market** Risk Profile: Low **UBL** Money Market Fund % Risk of Principal Erosion: Low risk Shariah Complaint Income Risk Profile: Medium Al-Ameen Islamic Sovereign Fund % Risk of Principal Erosion: Medium Risk Shariah Compliant Asset Allocation Risk Profile: Medium Al-Ameen Islamic Asset Allocation Fund % Risk of Principal Erosion: Medium risk Shariah Complaint Equity Risk Profile: High % Al-Ameen Shariah Stock Fund Risk of Principal Erosion: High Risk \*Excluding Taxes.

**Risk Disclaimers:** I/We have understood in detail with the help of the company representative of UBL Fund Managers Limited the risks involved in my investment. I have understood the details of sales load and have reviewed the Total Expense ratio including management fee and selling & marketing expenses as disclosed in the Fund Manager Report/Term Sheet and as disclosed on the UBL Fund Managers website under latest fund prices section. I/We have carefully read, understood and accepted the terms and conditions given in the relevant Trust Deed(s) and Offering Document(s) of the Funds)/Plan(s). I/We understand that investments in mutual funds and pension funds are subject to market risks and fund prices may go up or down based market conditions. I/We understand that past performance is not necessarily an indicator of future results and there is no fixed or guaranteed return.

Signature: Principal Unitholder

8 Payment Details
1. Mode of Payment Ocheque Online Transfer Cashier Cheque/Pay Order
Remittance Number     Remittance from bank account     Branch Code       Branch Name     Branch Ode     Branch Ode
2. Mode of Payment Ocheque Online Transfer Cashier Cheque/Pay Order
Remittance Number     Remittance from bank account     Branch Code       Branch Name     Image: State of the
*Amount should matched with selected fund(s) amount Note: Payment can be made in the form of a cheque, Cashier Cheque / Pay Order (counterfoil also required) online account transfer. Payment shall be made in favor of "CDC Trustee UBL Funds" on in favor of CDC Trustee <fund name="">, (Please mention Pre-IPO with fund name if investment being made during Pre-IPO period of fund).</fund>
9 Cooling-off Right:
The unit holders have the right to obtain a refund of their first time investment (cooling-off right) in a particular Collective Investment Scheme. The cooling-off right shall be available to the individual unit holders only. The cooling-off period shall comprise of three business days commencing from the date of issuance of investment report (transaction statement) to the unit holder only. The cooling-off right shall be exercised by the unit holder upon written request to the AMC. The investment amount will be refunded at the applicable NAV on the date the cooling-off right is exercised which shall be paid to the unit holder within six business days of receipt of writer request from the unit holder. The AMC shall also refund any sales load paid by the unit holder. However, contingent load (Back end load) shall be payable by the unit holder where applicable.
10 Value Added Service For Individual Investors (Free of Charge)
Please tick ( $\checkmark$ ) the Value added Services you would like to subscribe for.
E-Statements     UBL Funds Online     UBL Funds Tele - Transact     UBL Funds Mobile - Transact
Would like to register at       Office Phone       Mobile         Note: Physical statement of account (SOA) will be dispatched in case email address is not provided. If email address is available, account statement via email will be sent by default.
Please specify the following information if you wish to avail our above value added services.  Please tick in relevant box:  Account Statement Fund Managers' Report (Monthly) Financial Statement
I want to receive following documents on E-mail  I want to receive correspondence through mail I do not want to receive any correspondence through mail Your Security Questions
Mother's Maiden name       Image: Constraint of the secret word should comprise of number and / or letters. No special characters.         Secret Word       Image: Constraint of the secret word should comprise of number and / or letters. No special characters.
11 Dividend Payout Instructions (For Funds Only)

Would you like to opt for the dividend re-investment option (after deduction of tax)

○ Yes ○ No (where applicable)

Note: UBL Fund Managers Limited reserves the right to distribute. In the form and manner as deem fit. The remaining income after the distribution of the minimum accounting income as per the NBFC and NE Regulations 2008.

#### 12 Regular Profit Option Instructions

I/We would like to receive the profit payment as per the frequency selected below. I/We understand that the distributable amounct may not be fixed and the distributable amount shall be determined by the Management Company at the end of each relevant time period in accordance with the Constitutive Documents of the Fund(s)

	Name of Fund	Non Repatriable Regular Profit Frequency**
1.		Monthly Quarterly Semi Annually Annually
2.		Monthly Quarterly Semi Annually Annually
	Name of Fund	Repatriable Regular Profit Frequency*
1.		Semi Annually Annually
2.		Semi Annually Annually
IBAN	I# Bank name	Branch name
	(For Repatriable Payments Only)	
Note:	<ol> <li>*Repatriable Regular Profit Option is only available through Swift Transfer 2</li> <li>** Payment will be made in PKR in Pakistan and converted at the application</li> </ol>	

#### 3 Declaration & Signature (s)

I/We hereby declare that the information provided to in this form is true and correct and that I/We are authorized to conduct transaction in this account. I/We certify that the options selected features and services requested and that the authorizations hereon shall continue until any written notice of a modification or a termination signed by all appropriate parties. I/we hereby confirm that I/we have received and read the latest Fund Manager Report and/or Fact Sheet as the case may be. I/We authorized UBL Fund Managers to disclose relevant account information to third parties for performance of their duties or enhancement of services. I/We understood that the company may amend or alter the terms and conditions referred herein and hereafter, from time to time. I/We understand to access the company website to keep myself/ourselves updated before every operation of this account. I/We declare that the amount so invested is legitimate and not generated from money laundering activities.

I/We hereby accept that the company may at any time in the future require verification before processing any requested transaction in this account; the verification procedures may include recording instructions, requiring certain identifying information before acting upon instructions and sending written confirmations. With respect to the value added services offered by the company, I/We waive and discharge the company fully from any delay due to breakdown or malfunction of such services, beyond reasonable control of the company, and understand that the company may at its absolute discretion, discontinue any of the services completely or partially without any notice to me/us. I acknowledge and accept that UBL Fund Managers Limited reserves the right to close or suspend, without prior notice, my account if required document/information is not submitted within a stipulated time.

I/We understand that the company may amend or alter the terms and conditions referred herein and hereafter, from time to time. I/We undertake to access the company website to keep myself/ourselves updated before every operation of this account.

I/We understand that the exchange rate risk will be borne by me/us. I/We have clearly understood that the relevant Authority approval on the promotion of the Fund inside the State does not mean a recommendation to purchase or invest in the fund, and that the relevant Authority shall not be responsible for any default by any of the parties concerned in the fund in performing its duties and tasks, or for the accuracy and safety of details provided in the subscription bulletin.

I/We understand that my/our principal investment in Mutual Funds is not guaranteed or protected by UBL Bank and all its local/international branches\* or UBL Fund Managers. The return and principal may go up or down based on market forces, and that all investments in Mutual Funds are subject to applicable laws, rules, regulatory, price, credit, exchange risk, credit default, events and interest rate risks.

I/We hereby confirm that I/We understand that UBL Bank and all its local/international branches\*are only acting as an agent / distributor for UBL Fund Managers and assumes no responsibility in the event my/our principal investment reduces or increases in value.

I/We hereby undertake to indemnify UBL Bank and all its local/international branches\* and UBL Fund Managers, its directors, employees or representatives from any loss that may result through my/our investments in Mutual Funds being offered by UBL Bank and all its local/international branches\* and managed by UBL Fund Managers

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Signature: Principal Unit holder

Joint Account Holder

Joint Account Holder

Joint Account Holder

#### Foreign Account Tax Compliance Act (FATCA) (FATCA

I/We hereby acknowledge and declare that the FATCA information provided in this form is correct and true and complete to the best of my/our knowledge and belief. I/We agree to provide supporting evidence and provide updates within 30 days in case any of the aforementioned information changes.

In consideration of UBL Fund Managers Limited maintaining continuing to maintain my/our accounts with it, I/We expressly and unconditionally authorize UBL Fund Managers Limited to disclose relevant account and/or personal information to third parties including the US tax authorities, as well as take necessary action including stopping redemption from any/all of my/our account(s) and/or withholding of tax for the purpose of UBL Fund Managers Limited's compliance with its obligations under the US Foreign Account Tax Compliance Act ("FATCA"). I/We undertake to fully cooperate with UBL Fund Managers Limited to ensure it meets its obligations under FATCA in connection with my/our account(s). I/We irrevocably confirm and undertake that I/We shall indemnify, defend, and hold harmless UBL Fund Managers Limited, its Directors, Officers, and Employees from any loss, action, cost, expense (including, but not limited to, sums paid in settlement of claims, reasonable attorney and consultant fees, and expert fees), claim, damages, or liability which may be suffered or incurred by UBL Fund Managers Limited in discharging its obligations under FATCA and/or as a result of disclosures to the US tax authorities.

I/We acknowledge and accept that UBL Fund Managers Limited reserves the right to close or suspend, without prior notice, any/all of my/our account(s), if required documentation/information is not submitted within a stipulated time.

Signature:			
Principal Unit holder / Guardian (Incase of minor)	Joint Account Holder	Joint Account Holder	Joint Account Holder
Name	Principal Unit holder / G	uardian (Incase of minor)	
15 Undertaking (by the Sales agen	t / Supervisor)		
I,		onfirm the following:	
<ol> <li>I have explained the risk of the Fund/Plan being suit</li> <li>I have explained that the principal is at risk (in case</li> <li>I have not made or implied any guarantee with resp</li> <li>I have not quoted any fixed return/profit percentage</li> <li>I have explained the Risk Profiling Questionnaire to</li> <li>I have explained to the Investor about the Sales Lo</li> </ol>	e of high risk funds) and the inve pect to return/profit or the Princi e or amount to the investor. o the Investor.	pal investment amount.	
Signature		Signature	
Name of Sales Agent:		Name of Supervisor:(To sign only in case of non-ICM of Date:	qualified Sales agent)
صرف دفتری استعال کے لیے For Office Use Only			
Distributor ۋسٹری پیوٹر		Name of agent ایجند کانام	
Sub agent زیلی ایجن		ا ایجنٹ کوڈ کا حوالہ Reference agent Code	
IC Location الوکيشن IC		Remarks ریارس	
Eligibility ابليت ID		CRM Leads ليدُز CRM	
ليڈريفرل انفارميشن Lead Referral Information			
لیڈریفرل پروگرام(LRP) (LRP) لیڈریفرل پروگرام			
Name of Leads referral provider لیڈریفرل مہیا کرنے والے کانام			
Location لوکیش			
Ref. No والنبر			

## Individual Tax Residency Self-Certification Form

CRS-I

CRS-I

Please complete Parts 1– 3 in BLOCK CAPITALS. Fields marked with a \* are mandatory. Note: Fill and complete Part 2 only if Tax Residency is other than USA & Pakistan otherwise mark "Not Applicable (N/A)".

### Part 1

A. Name of Account Holder:\*

Family Name or Surname(s)
First orGiven name(s)
B. Current Residence Address:*
Line 1 (Name,Number,Street)
Line 2(Town O /City O / Province O /County O /State O)
Country         PostalCode           C. Place of birth*         /ZipCode
Town or City Country of Country of Birth*

Please provide in the table below information about Account Holders country of tax residence. If the Account Holder is a tax resident in more than three countries/jurisdictions please use a separate sheet.

(Mandatory only if country of tax residence is other than Pakistan & USA otherwise mark "Not Applicable (N/A)".)

(i)Country where tax is paid (Tax Residency)		(ii)NTN/TIN or any form of tax identification number	(iii)If NTN/TIN or any form of tax identification number is not available enter Reason A,B,or C
1.			ОАОВОС
2.			ОАОВОС
3.			ОАОВОС

If a TIN is unavailable please provide the appropriate reason A, B or C:

Reason A The country where the Account Holder is liable to pay tax does not issue TINs /NTN to its residents

Reason B The Account Holder is unable to obtain a NTN/TIN or equivalent number.

Reason C No TIN/NTN is required. (Note. Only select this reason if the authorities of the country of tax residence entered below do not require the NTN/TIN to be disclosed)

Please explain in the following boxes why you are unable to obtain a TIN if you selected Reason B above.



#### Part 3

#### **Declarations and Signature\***

I understand that the information supplied by me is covered by the full provisions of the terms and conditions governing the Account Holder's relationship with UBL Fund Managers and its Funds under management setting out how UBL Fund Managers and its Funds under management may use and share the information supplied by me.

I acknowledge that the information contained in this form and information regarding the Account Holder and any Reportable Account(s) may be provided to the tax authorities of the country in which this account(s) is/are maintained and exchanged with tax authorities of another country or countries in which the Account Holder may be tax resident pursuant to intergovernmental agreements to exchange financial account information.

I certify that I am the Account Holder (or am authorized to sign for the Account Holder) of all the account(s) to which this form relates.

I declare that I have neither asked for, nor received, any advice from UBL Fund Managers and its Funds under management in determining my classification as a Reportable Person or otherwise.

I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete.	Signature*	
I undertake to advise UBL Fund Managers within 30 days of any change in circumstances which affects the tax residency status of the individual identified in Part 1 of this form or causes the information contained herein to become incorrect, and to provide UBL Fund Managers with a suitably updated self-certification and Declaration with 90 days of such change in	Print Name*	
Capacity*	Date*	
	<b>Note</b> : If you are not the account holder please indicate the capacity in which you are signing the form. If signing under a power of attorney please also attached a certified copy of the power of attorney	