

**1<sup>st</sup> Supplement to the Offering Document of  
UBL Haj Savings Plan**

**Dated: 07 March 2014**

**Second Supplemental dated 07 March 2014 to the Supplementary Offering Document  
of  
UBL Haj Savings Plan**

**1. Amendment in Covering Leaf**

The covering leaf is amended and read as:

**Offering Document of  
Al-Ameen Islamic Haj Savings Plan**  
(Formerly known as UBL Haj Savings Plan)  
**An Administrative plan under  
Al-Ameen Islamic Sovereign Fund (AISF)**  
(Formerly known as UBL Islamic Sovereign Fund)  
**And Al-Ameen Shariah Stock Fund (ASSF)**  
(Formerly known as UBL Shariah Stock Fund)

**Managed by UBL Fund Managers Limited**

**2. Replacement of terms across the Offering Document**

- Wherever the term “*UBL Haj Savings Plan*” appears in the document, it will be replaced by “*Al-Ameen Islamic Haj Savings Plan*”.
- Wherever the term “*UBL Islamic Sovereign Fund*” appears in the document, it will be replaced by “*Al-Ameen Islamic Sovereign Fund*”.
- Wherever the abbreviation “*UISF*” appears in the document, it will be replaced by “*AISF*”.
- Wherever the term “*UBL Shariah Stock Fund*” appears in the document, it will be replaced by “*Al-Ameen Shariah Stock Fund*”.
- Wherever the abbreviation “*USSF*” appears in the document, it will be replaced by “*ASSF*”.

**3. Amendment in Clause 5**

***Sub-clause 5.2 shall be amended to read as follows:***

An investor may invest in the Al-Ameen Islamic Haj Savings Plan by filling out the prescribed form and submitting it along with investment amount (drawn in favor of “CDC Trustee – UBL Funds” or “CDC Trustee – Al-Ameen Funds”). Investors may also invest in Al-Ameen Islamic Haj Savings Plan through other means such as debit card, credit card, debit authority / standing instruction arrangement with third-party bank (s),

IVR (Interactive Voice Response), internet banking, telephone banking, ATM using interbank fund transfer service (IBFT). These payment channels will be subject to the finalization of the relevant arrangement made by the Management Company through mutually agreed terms with the Trustee and the approval of the SECP. Please note that neither cash nor bearer instrument will be acceptable as a means of investment towards the Al-Ameen Islamic Haj Savings Plan.

#### **4. Insertion of “Insurance / Takaful” as Clause 6**

- ***Clause 6 will be replaced with the following:***

##### **6. Insurance / Takaful Coverage:**

###### **6.1 Free Insurance / Takaful Coverage:**

- a) The management company, through a reputable Insurance / Takaful Company, shall provide Free Insurance / Takaful cover to the plan investors (who meet the eligibility criteria and Insurance / Takaful provider’s documentary requirements). Initiation, discontinuation or changes in the Insurance / Takaful coverage shall be done with prior approval of SECP.
- b) The terms and conditions of Free Insurance / Takaful policy in place are as stated in Annexure A.
- c) The management company will make available a summary of the terms and conditions of the Insurance / Takaful policy in place through its website.
- d) The Management Company will inform the covered investors through announcements in newspapers (1 major English newspaper and 1 major Urdu newspaper), about any changes in terms and conditions OR discontinuation of the Insurance / Takaful policy at least 15 days before implementation of changes or discontinuation.
- e) All claims will be processed by the Insurance / Takaful Company as per the process stated in the Insurance / Takaful policy. The Management Company, the Trustee and the underlying Fund shall not be held liable for honoring any claims of investor(s).

#### **5. Renumbering of “Risk Disclosures” (previously under Clause 6) and all subsequent clauses**

- “Risk Disclosures” (previously stated under Clause 6) shall be renumbered as Clause 7; and all subsequent clauses shall be renumbered accordingly.

#### **6. Amendment in Clause 7. Risk Disclosures**

***A new Sub-clause 7.10 shall be inserted as follows:***

7.10 The terms and conditions of Insurance / Takaful may change or the free value-added services be discontinued in the future. Investor(s) should make investment decisions based on the objectives of the plan and not on the free value-added features.

## **7. Insertion of Annexure A**

Annexure A shall be inserted at the end of the Offering Document and will read as follows:

### **Annexure A**

#### **Salient features / terms and conditions of Free Takaful Coverage**

A free Takaful cover shall be provided to the investors of *Al-Ameen Islamic Haj Savings Plan (formerly known as UBL Haj Savings Plan)*. The contribution for providing the free Takaful cover shall be borne by UBL Fund Managers Ltd.

#### **1. Eligibility criteria**

Individuals (only the first unit holder in case of a joint account) meeting following criteria shall enjoy Free Takaful Coverage under this policy:

- 1) The age of investor is between the 18 years and 60 years
- 2) The cumulative investment balance of the investor is over PkR 50,000/- in the following administrative plans / retirement schemes:

<b>ADMIN PLANS</b>	<b>PENSION FUNDS</b>
UBL Mahana Munafa Plan	UBL Retirement Savings Fund
Al-Ameen Islamic Mahana Munafa Plan (formerly UBL Mahana Munafa Plan - Shariah compliant option)	Al-Ameen Islamic Retirement Savings Fund (Formerly UBL Islamic Retirement Savings Fund)
Al-Ameen Islamic Profit+Growth Plan ( UBL Profit+Growth Plan - Shariah Compliant option)	UBL Income Payment Plan
UBL Children's Savings Plan	Al-Ameen Islamic Income Payment Plan (formerly UBL Islamic Income Payment Plan)
Al-Ameen Islamic Children's Savings Plan (Formerly UBL Islamic Children's Savings Plan)	
Al-Ameen Islamic Haj Savings Plan (formerly UBL Haj Savings Plan)	
UBL Equity Builder Plan	

Al-Ameen Islamic Equity Builder Plan (formerly UBL Equity Builder Plan)	
UBL Wealth Builder Plan	
Al-Ameen Islamic Wealth Builder Plan (formerly UBL Wealth Builder Plan)	

3) Note: Eligible investors as on 30<sup>th</sup> December 2013 are automatically be registered for coverage. Investors meeting eligibility criteria at a later date will have to fill Takaful Provider's "Health Questionnaire Form" and their coverage will be subject to acceptance by the Takaful provider.

## 2. Coverage and covered events

*Events covered:* Death by any cause

*Coverage available:* Equivalent to cumulative investment in the above mentioned plans, with a ceiling of Rupees Five million (Pkr 5,000,000/-). (The Takaful claim shall be settled in Pakistani Rupee only.)

## 3. Cessation of insurance cover

An Individual's coverage to this scheme shall automatically terminate:

- a) If the individual ceases to be an investor of the respective administrative plans and pension funds.
- b) If he / she does no longer meet the eligibility criteria defined above.
- c) If the Individual Covered is engaged in or takes part in any naval, military or air-force activities.
- d) If the Scheme terminates due to non-renewal at anniversary, or due to decisions made by the Participant or the Takaful Operator. In such cases, a 15-day notice shall be provided to the Individuals Covered under the scheme prior to termination of coverage.

## 4. Process for registration

Eligible investors may register for Free Takaful coverage through the following process:

- a) Eligible investor fills out the "Health Questionnaire Form" and submits it at any of the Investment Centers or the registered offices of UBL Fund Managers Ltd.
- b) UBL Fund Managers Ltd shares the "Health Questionnaire Form" with Takaful Provider.
- c) The Takaful Provider does due diligence on the "Health Questionnaire Form" and confirms or rejects coverage to the individual. Takaful Provider also reserves the right to request further documents before confirming coverage for the individual.
- d) The individual's Free Takaful coverage status is shown in the account statement.

## 5. Role and responsibilities of UBL Fund Managers Ltd in relation to the settlement of claims

Upon receiving information of death of a covered investor under the said Takaful policy, and a request for filing of Takaful claim by successor(s) of a deceased investor (claimant(s)), UBL Fund Managers Ltd will perform the following role:

- a) UBL Fund Managers Ltd will provide notice of event (death of covered investor) to Takaful Provider, along with confirmation of individual's coverage under "Group Family Term Takaful Plan" signed by UBL Fund Managers.
- b) UBL Fund Managers Ltd will direct the Claimants (s) to the Takaful provider for formal filing of the claim. The Claimant(s) will solely be responsible for fulfilling all evidence / documentary requirements (e.g. Death certificate, Medical reports, FIRs etc) as requested by the Takaful Provider while the claim is processed. Settlement processing and procedures shall be as stipulated by the Takaful provider.
- c) UBL Fund Managers Ltd shall, once the claim is cleared by the Takaful Provider, receive the claim payment from the Takaful Provider and pass it on to the claimant(s) as per the succession certificate.

**Note: The AMC will not be responsible or liable for maintaining service levels and / or any delay in processing claims arising out of this facility. The Management Company, the Trustee and the underlying Fund shall not be held liable for honoring any Takaful claims.**